



TE KĀPEHU WHETŪ

Navigating Māori Futures

Establishment Board of Trustees (EBoT)

Meeting Minutes

01 October 2019

Meeting Start: 12:45pm

Present: EBoT - Kaye Taylor (Chair), Raewyn Tipene, James Nair, Adrian Warren, Elisa Kawiti, Kaylem Harris (Secretary), Hoana Te Aika (Kura Teina Pouhere), Maia Cooper (Kura Tuakana Pouhere)
MOE - Richard Abel (Advisor)

Mihi/Karakia: Adrian

1. Previous Minutes

Resolution 1.1 – That the minutes of the previous EBoT meeting held on 10 July 2019 be accepted as a true and correct record of proceedings.

Moved: James Nair

Seconded: Elisa Kawiti

Carried

Matters Arising – Alternative Constitution set updated meeting date.

2. Key Correspondence

Key Correspondence (i.e: MOE directives/complaints)

- BDO – James presents BDO engagement letter, present consolidated set of accounts \$7,820 audit fees (combined). Request to formalise consolidated financials to 31 Dec.
- ERO – Kaye

Resolution 2.1 – That the EBoT accept key correspondence received above.

Moved: Kaye Taylor

Seconded: James Nair

Carried

3. Reports

a) Chairs Report – Kaye

Kaye presents Chairs report, circulated to EBoT. Request to remove ERO commentary re: commission of independent review. If positive to be compiled in body of report. Kaye to initiate conversation with Aroha Knight.

Resolution 3.1 – That the EBoT accept the Chairs report dated 1 October 2019.

Moved: Kaye Taylor

Seconded: James Nair

Carried

b) CEO Teina – Elisa

Elisa presents CEO Teina report.

b) Pouhere Teina – Hoana

Hoana presents Pouhere Teina report, circulated to EBoT. Query amount assigned to kaupapa as set by the EBoT. Raewyn responds with statement regarding absolute commitment to the 28th Maori Battalion, funding put aside to retain kaupapa. Discussion to be held with Hoana & Maia re: access to Academy kaupapa and understanding kaupapa at the core.

Resolution 3.2 – That the EBoT accept the Pouhere Teina report dated October 2019.

Moved: Hoana Te Aika

Seconded: Elisa Kawiti

Carried

c) CEO Tuakana – Raewyn

Raewyn presents CEO Tuakana report

d) Pouhere Tuakana – Maia

Maia presents Pouhere Tuakana report, circulated to EBoT. Richard to source support/mentoring for Maia. Concerns re: portfolio based assessment putting student achievement at risk. Discussion re: what does 2020 look like for both kura. Look at independent review with Keri Milne.

Resolution 3.3 – That the EBoT accept the Pouhere Tuakana report dated September 2019.

Moved: Maia Cooper

Seconded: Raewyn Tipene

Carried

Resolution 3.4 – That the EBoT approves engaging with Keri Milne subject to Terms of Reference as agreed by the EBoT.

Moved: Maia Cooper

Seconded: James Nair

Carried

1pm – Richard Abel departs the meeting

Clarification sought regarding waka ama representation. Documentation required to confirm registration of akonga/team as Te Kapehu Whetu. Names of akonga to be provided to EBoT.

Resolution 3.5 – That the EBoT approves the Tuakana budget for the waka ama excursion to Rarotonga for \$4000.00.

Moved: Maia Cooper

Seconded: James Nair

Carried

Resolution 3.6 – That the EBoT approves providing additional financial support to Teina for the Mana Kura Tahī kapa haka nationals in Hamilton for \$4000.00 if required.

Moved: Raewyn Tipene

Seconded: Elisa Kawiti

Carried

1:15pm – Telly Warren departs the meeting

e) Financials & Accounts – James

James presents Financials & Accounts report. Discussion re: establishment funding. Finance team have commenced work on the budgets for 2020. James to provide template for Pouhere and CEO meetings.

Resolution 3.7 – That the EBoT accept the Financials & Accounts report.

Moved: James Nair

Seconded: Raewyn Tipene

Carried

f) Staffing – Elisa

Elisa presents Staffing report, circulated to EBoT.

Resolution 3.7 – That the EBoT accept the Staffing report dated 30 September 2019.

Moved: Elisa Kawiti

Seconded: Raewyn Tipene

Carried

g) Property – Elisa

Elisa presents Property report, circulated to EBoT. Talk to Glen re: permanent fence.

Resolution 3.8 – That the EBoT accept the Property report dated September 27, 2019.

Moved: Raewyn Tipene

Seconded: James Nair

Carried

h) Health & Safety – Elisa

Elisa Kawiti presents Health & Safety report.

Resolution 3.9 – That the EBoT accept the Health & Safety report dated 30 September 2019.

Moved: Raewyn Tipene

Seconded: James Nair

Carried

4. General Business

- ERO – Kaye
- Alternative Constitution – Kaye
- Tarewa Park - Kaye

Discussion re: performance moving into 2020 improving frame of mind.

Raewyn looking at moving out of CEO roles the end of 2019. Look at KPIs and structure.

NZSTA Board training – if it's a benefit we will adopt.

Next meeting Tuesday 12th Nov, 10am

Meeting closed: 2:25pm

A handwritten signature in blue ink, appearing to be 'K. Nair', is written below the meeting closure text.