



TE KĀPEHU WHETŪ

Navigating Māori Futures

Establishment Board of Trustees (EBoT)

Meeting Minutes

10 July 2019

Meeting Start: 12pm

Present: EBoT - Kaye Taylor (Chair), Raewyn Tipene, James Nair, Adrian Warren, Elisa Kawiti, Kaylem Harris (Secretary), Hoana Te Aika (Kura Teina Pouhere), Maia Cooper (Kura Tuakana Pouhere)
MOE - Richard Abel (Advisor), Matiu Sword (Governance Facilitator)

Mihi/Karakia: Adrian/Glen

Presentation: Raewyn

1. Previous Minutes

Resolution 1.1 – That the minutes of the previous EBoT meeting held on 09 April 2019 be accepted as a true and correct record of proceedings.

Moved: Raewyn

Seconded: James

Carried

2. Key Correspondence

Key Correspondence (i.e: MOE directives/complaints)

- ERO emails
- PPTA notice of strike

Resolution 2.1 – That the EBoT accept key correspondence received above.

Moved: Elisa

Seconded: Raewyn

Carried

3. Reports

a) CEO Teina – Elisa

Elisa presents CEO Teina report

Resolution 3.1 – That the EBoT accept the CEO Teina report dated 01 July 2019.

Moved: Elisa

Seconded: James

Carried

b) Pouhere Teina – Hoana

Hoana presents Pouhere Teina report

Resolution 3.2 – That the EBoT accept the Pouhere Teina report dated July 2019.

Moved: Hoana

Seconded: Elisa

Carried

c) CEO Tuakana – Raewyn

Raewyn presents CEO Tuakana report

Resolution 3.3 – That the EBoT accept the CEO Tuakana report dated End of Term 2 2019.

Moved: Raewyn

Seconded: James

Carried

d) Pouhere Tuakana – Maia

Maia presents Pouhere Tuakana report

Resolution 3.4 – That the EBoT accept the Pouhere Tuakana report.

Moved: Maia

Seconded: James

Carried

e) Financials & Accounts – James

James presents Financials & Accounts report. Treasurer & Pouhere to establish a future expenditure plan, look at Delegations policy and expenditure approval templates. Kura operational budgets have been amended and approved as per EBoT hui 16th July 2019.

Kaye asks for clarification re: funding audit. Matt will respond by 17th July. Richard to provide clarity around school donations. Discussion re: personal liability of Board

Resolution 3.5 – That the EBoT accept the Financials & Accounts report dated May 2019.

Moved: James

Seconded: Raewyn

Carried

Resolution 3.6 – That the EBoT accept the Audited Accounts and approve the BDO invoice to be provided by James.

Moved: James

Seconded: Raewyn

Carried

f) Staffing – Elisa

Elisa presents Staffing report.

Resolution 3.7 – That the EBoT accept the Staffing report dated 1 July 2019.

Moved: Elisa

Seconded: Raewyn *Carried*

g) Property – Elisa

Elisa presents Property report

Resolution 3.8 – That the EBoT accept the Property report dated 05 July 2019.

Moved: Elisa

Seconded: James *Carried*

h) Health & Safety – Elisa

Elisa presents Health & Safety report. Rubina responsible for overseeing and collecting evidence that each unit is delivering their Health & Safety requirements.

Resolution 3.9 – That the EBoT accept the Health & Safety report dated 08 July 2019.

Moved: Elisa

Seconded: James *Carried*

4. General Business

a) Alternative Constitution Update – Kaye

In committee: 3:22pm – Adrian, Kaylem, Hoana, Matt & Richard depart.

A handwritten signature in dark ink, appearing to be 'Kaye', is written on the page.