



TE KĀPEHU WHETŪ
Navigating Māori Futures

Establishment Board of Trustees (EBOT)

First Board Meeting

15th August 2018

EBOT Trustees approved by the Minister of Education July 2018:

- Adrian (Telly) Warren, James Nair, Jason Pou, Nathan Matthews, Raewyn Tipene

Meeting start: 1.10pm

Karakia: Adrian Warren

Mihimihi: Adrian Warren

Present: Telly Warren, James Nair, Nathan Matthews, Raewyn Tipene (also in attendance)
Hira Gage & Richard Able from the Ministry of Education Regional Office and Matiu Sword
Governance Facilitator – everyone introduced themselves

Apologies: Jason Pou

ESTABLISHMENT:

- | | | |
|---|---------------|----------------|
| 1. That the 5 EBOT Trustees accept the role | MOVED: Nathan | SECOND: James |
| 2. That the EBOT be for both kura | MOVED: Nathan | SECOND: James |
| 3. Nominations for EBOT Chair | | |
| • Raewyn Tipene | MOVED: Adrian | SECOND: James |
| • That nominations be closed | MOVED: James | SECOND: Adrian |

That Raewyn Tipene be Te Kāpehu Whetū Tuakana & Teina EBOT Chair

MOVED: Adrian SECOND: James

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|---|----------------|
| 4. That the EBOT establish 2 bank accounts & IRD/GST numbers in accordance with normal process as required by the Ministry of Education (MOE) | |
| MOVED: James | SECOND: Nathan |
| 5. That the bank account signatures be any 2 of the 3 following Trustees | |
| MOVED: James | SECOND: Telly |
| i. James Nair | |
| ii. Adrian Warren | |
| iii. Raewyn Tipene | |

6. That James Nair be the EBOT treasurer MOVED: Nathan SECOND: Adrian

Correspondence:

24 July 2018 – All 5 trustees received their approval letters from the Minister

24 July 2018 – CEO of He Puna Marama Trust received letter from Minister

24 July 2018 – EBOT receives MOE report to the Minister

8 August 2018 – EBOT receives TKW (Teina) resourcing letter from the Ministry

8 August 2018 – EBOT receives TKW (Tuakana) resourcing letter from the Ministry

7. That the EBOT receive the correspondence MOVED: James SECOND: Nathan

GENERAL BUSINESS:

1. Discussion on several topics:

- Notional roll – confirmed by Richard that notional rolls are for 3 years but will check details around liability and responsibility of staff not transferring
- 2 kura one Board – confirmed by Richard
- Clarity on staffing amendment – Matiu will look into it
- Clarity on reducing to 18 staff – Richard will check process & liabilities
- Accessing establishment funds – Hira confirms that EBOT opens bank accounts and send details to Head office, request funds, plus cc Richard
- Discussion on establishment funds use and timing – need clarity
- CAAS requirements – our current CAAS should transfer over with changes
- EBOT → BOT – needs further discussion
- ERO Readiness review – Hira confirms it will count as our normal ERO review
- Service Academy – EBOT raised concerns over kaupapa

2. That a letter be sent to the Minister outlining EBOT concerns on nil funding for a Service Academy, to support the Leadership Academy continue in kura Tuakana
MOVED: James SECOND: Nathan

3. That the Chair establish a team to complete the establishment requirements
MOVED: Raewyn SECOND: James

4. That the Chair consider co-opting on 2 further suitably experienced trustees
MOVED: Nathan SECOND: James

5. Other:

- We will try to meet 3rd Thurs of every month. Check with Jason and Nathan
- Charter & Project template – Matiu to send
- Notify NZSTA of EBOT and two schools

Karakia whakamutunga: Nathan Matthews

Meeting Closed: 2.55pm

